

**AYAWASO NORTH MUNICIPAL ASSEMBLY**



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**2021 ANNUAL ACTION PLAN**

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## 2021 ANNUAL ACTION PLAN

DEVELOPMENT DIMENSION: ECONOMIC DEVELOPMENT														
ADOPTED DISTRICT GOAL(S): BUILD A PROSPEROUS SOCIETY														
NO.	PROGRAM MES/SUB-PROGRAM MES	ACTIVITIES (OPERATIONS)	LOCATION	BASE LINE	OUTPUT INDICATORS	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
					INDICATORS	Q1	Q2	Q3	Q4	GOG (GH¢)	IGF(GH¢)	DONOR (GH¢)	LEAD	COLLABORATING AGENCY/ DEPT
1.	<b>PROGRAM ME : ECONOMIC DEVELOPMENT</b>  <i>SUB-PROGRAM ME 1: Trade, Industry and Tourism Services</i>	Organize Local Economy Committee meeting	Municipal Office		4No.Meetings organized	X	X	X	X		10,000.00		Trade & Industry Dept.	Ministry of Trade and Industry
2.		Organize Vocational skills training for unemployed youth	Entire Municipality		Youth trained on vocational skills	X					2,000.00		Trade & Industry Dept.	Ministry of Trade and Industry
3.		Organize livestock fair	Entire Municipality		Livestock fair organized		X	X			10,000.00		Trade & Industry Dept.	Muni.Agric. Dep't
4.		Organise Entrepreneurial training workshop for market women	Entire Municipality		Market women trained	X					6,000.00		Trade & Industry Dept.	NEIP

5.	<b>SUB-PROGRAM 2: Agricultural Services and Management</b>	Train 10 commercial poultry farmers on poultry nutrition and litter management.	Entire Municipality		10 poultry commercial trained	X	X	X	X	2,300.00				Agric. Dept.	Ministry of Agriculture	
6.		Train 20 field staff to conduct 3880 farm and home visits each to extend improved technologies	Entire Municipality		3880 farm and home visit conducted	X	X	X	X					28,800.00	Agric. Dept.	Ministry of Agriculture
7.		Train 20 staff on control and surveillance of major livestock diseases	Municipal wide		20 staff trained		X							900.00	Agric. Dept.	Ministry of Agriculture
8.		Train 40 ruminant farmers on treatment of cereal crop residue, forage preservation and housing litter management (silage and hay making).	Entire Municipality		40 farmers trained	X	X	X	X					6,000.00	Agric. Dept.	Ministry of Agriculture
9.		Conduct a one day training for 20 participants on pest and disease identification and management in vegetable production	Entire Municipality		20 participant trained.	X	X	X	X					1,000.00	Agric. Dept.	Ministry of Agriculture
10.		Train 20 farmers and 15 staff on FBO formation and group dynamics	Entire Municipality		35 farmers and staff trained.	X	X	X	X		1,750.00			1,750.00	Agric. Dept.	Ministry of Agriculture

11.	<b>SUB-PROGRAM 2: Agricultural Services and Management</b>	Sensitize 200 Community Members on rearing for food and jobs	Entire Municipal ity		200 residents trained		X	X	X				7,220.00	Agric. Dept.	Ministry of Agriculture
12.		Vaccinate 150 pets against rabies	Entire Municipal ity		150 pets vaccinated		X						17,880.00	Agric. Dept.	Ministry of Agriculture
13.		Vaccinate (1000) sheep and goats against PPR diseases	Entire Municipal ity		1000 small ruminant vaccinated	X	X	X	X				10,365.00	Agric. Dept.	Ministry of Agriculture
14.		Train 40 livestock farmers on disease identification, control and management	Entire Municipal ity		40 livestock farmers trained.	X	X	X	X				2,500.00	Agric. Dept.	Ministry of Agriculture
15.		Trained 50 households on home gardening as a business	Entire Municipal ity		50 households trained	X	X	X	X				3,760.00	Agric. Dept.	Ministry of Agriculture
16.		Train 40 rabbit farmers on rabbit nutrition and feed formulation using locally available feedstuff and improved rabbit husbandry practices	Entire Municipal ity		40 rabbit farmers trained	X	X	X	X				5,400.00	Agric. Dept.	Ministry of Agriculture
17.		Organize sensitization workshop on tree planting and backyard gardening for climate change mitigation for market women.	Entire Municipal ity		Market women sensitized on climate change..	X	X	X	X				5,000.00	Agric. Dept.	Ministry of Agriculture
18.		Organize a day snail rearing training workshop for 20 participants on production, processing	Entire Municipal ity		20 participant trained	X	X	X	X				6,000.00	Agric. Dept.	Ministry of Agriculture

		and marketing and field trip.													
19.	<b>SUB-PROGRAM 2: Agricultural Services and Management</b>	Train 20 beneficiary farmers on mushroom production, value addition and marketing and a day field trip to processing site.	Entire Municipality		20 beneficiary trained	X	X	X	X			6,000.00	Agric. Dept.	Ministry of Agriculture	
20.		Organize two Municipal Agricultural Planning Session and technical review meeting with 40 stakeholders (RELC)	Entire Municipality		40 stakeholders met	X	X	X	X	6,306.00		6,306.00	Agric. Dept.	Ministry of Agriculture	
21.		Train 20 market women on food safety and post-harvest losses	Entire Municipality		20 market women trained.			X				2,300.00	Agric. Dept.	Ministry of Agriculture	
22.		Conduct a sensitization workshop on hygienic handling of meat and meat processing for 10 meat sellers and 20 food vendors	Entire Municipality		10 meat sellers sensitized.	X	X	X	X			500.00	Agric. Dept.	Ministry of Agriculture	
23.		Conduct demonstration on food fortification for 30 women, the use of soya bean to improve food nutrition (weanimax, soya flour and soya oil)	Entire Municipality		30 women participated	X	X	X	X			3,000.00	Agric. Dept.	Ministry of Agriculture	
24.		Train 20 participants on the utilization of soldier fly larvae as a cheaper alternative of protein	Entire Municipality		20 participant trained	X	X	X	X			2,500.00	Agric. Dept.	Ministry of Agriculture	

		for poultry and livestock feeding														
25.	<b>SUB-PROGRAM 2: Agricultural Services and Management</b>	Organize tree planting exercise for Assembly members	All Electoral areas		Tree planting exercise executed		X	X	X						Agric. Dept.	Ministry of Agriculture

**DEVELOPMENT DIMENSION: SOCIAL DEVELOPMENT**  
**ADOPTED MDAS GOAL(S): CREATE OPPORTUNITIES FOR ALL GHANAIS**

NO.	PROGRAMMES /SUB-PROGRAMMES	ACTIVITIES (OPERATIONS)	LOCATION	BASE LINE	OUTPUT INDICATORS	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
					INDICATORS	Q1	Q2	Q3	Q4	GOG (GH¢)	IGF(GH¢)	DONOR (GH¢)	LEAD	COLLABORATING AGENCY/D EPT
26.	<b>PROGRAM ME: SOCIAL SERVICES DELIVERY</b>	Mediate in family welfare, paternity and custody of children issues	Entire Municipality	50 cases	100 number of cases received and treated	X	X	X	X		5,000.00		SWCD	CHRAJ DSW DOVVSU NGOs
27.	<b>SUB-PROGRAM MES 1: Social Welfare and Community Services</b>	Organize 4 no. sensitization sessions with community groups and schools on child protection violence against children	Entire Municipality	4 sessions held	4 number of public education sessions held	X	X	X	X		5,000.00		SWCD	CHRAJ NGOs DOVVSU Police
28.		Conduct 4 no. supervision, monitoring and registration of 70 Early Childhood Development Centres	Entire Municipality	30 centres monitored and registered	40 centres monitored and registered	X	X	X	X				SWCD	GES /MEHO

29.	<b>PROGRAM ME: SOCIAL SERVICES DELIVERY</b>  <b>SUB- PROGRAM MES 1: Social Welfare and Community Services</b>	Observe the celebration of International days on Social issues; Child labour day International women's day, World Aids Day etc	Entire Municipality	Celebration of international days observed	Celebration of international days observed	X	X	X	X		7,000.00		SWCD	NGOs ILO Ministry of Employment and Labour Relations
30.		Organize Kayayei and women for vocational skills training.	Entire Municipality	1 training organized	1 training organized				X		30,000.00		SWCD	NBSSI NGOs
31.		Mobilize beneficiaries for at least 6 no. of LEAP payments.	Entire Municipality	6 payments made	6 payments made	X	X	X	X		1,500.00		SWCD	MGC GSFP
32.		Supports the activities of PWD.	Entire Municipality	Photo album created	1 data on PWD established with photo album	X	X	X	X		100,000.00		SWCD	NHIS/ DFMC
33.		Organize 3 no. training in business development, entrepreneurship and vocational skills for 50 PWD	Entire Municipality	1 training organized	2 training organized			X	X		25,000.00		SWCD	NGOs NBSSI
34.		Support activities of	Entire Municipality	4 public education held	6 public education held	X	X	X	X		15,000.00		SWCD	GAC NGOs GHS

		PLHIV and care givers		4 meetings held										
35.	<b>PROGRAM ME: SOCIAL SERVICES DELIVERY</b>  <b>SUB-PROGRAM MES 1: Social Welfare and Community Services</b>	Monitor implementation of school feeding programme	Entire Municipality	2 monitoring visits conducted	4 monitoring visits conducted	X	X	X	X		5,000.00		SWCD	GSFD GES Central Admin.
36.		Organize social education sessions in churches and schools on Gender Based Violence	Entire Municipality	3 sessions organized	4 sessions organized		X		X		30,000.00		SWCD	NGOs DOVVSU
37.		Organize sensitization activities to observe 15 days activism against Gender Based Violence	Entire Municipality	70 women and 200 children sensitized	100 women and 300 children sensitized				X		25,000.00		SWCD	MGSP NGOs DOVVSU
38.		Sensitization workshop for chop bar operators on effects of smoke & causes of greenhouse gas emission	Entire Municipality		Workshop organized		X							SWCD
39.	<b>SUB-PROGRAM ME 2:</b>	Organise Independence Day celebration for basic and	Unity JHS Park		Anniversary organized	X					35,000.00		Municipal Education Directorate	Central Admin

	<b>Education, Youth &amp; Sports and Library Services</b>	second cycle schools												
40.		Organize Municipal Performance Appraisal Meeting (SPAM) for Basic Schools	St. Francis Xavier Church		SPAM organized	X						8,000.00	Municipal Education Directorate	Circuit Supervisor Office
41.		Organize Municipal Mock exam for all JHS 3 pupils	For both Public and Private Schools		Mock organized	X						10,500.00	Municipal Education Directorate	Circuit Supervisor office
42.		Organize workshop on School Selection and Placement and Career Guidance for BECE candidates	ANMEO		Workshop organized		X					4,000.00	Municipal Education Directorate	Circuit Education supervisor
43.		Monitor the conduct of all BECE exam centres.	Exam Centres		BECE monitored		X					2,000.00	Municipal Education Directorate	Circuit Education supervisor
44.		Organize my first day at school for new kindergarten pupils	All Public Basic Schools		My First Day at School activities organized				X			5,000.00	Municipal Education Directorate	Central Admin.
45.		Completion of 2No. 6 Units classroom block	Maamobi cluster of schools		Classroom blocks constructed	X	X	X	X		800,000.00		Municipal Education Directorate	Works Department

46.		Construction of Municipal Education Office	Maamobi		Office constructed	X	X			100,000.00	20,000.00		Municipal Education Directorate	GES Ministry of Education
47.	<b>SUB-PROGRAM MES 3: Public Health Services and Management</b>	Intensify, prevention and control of communicable disease	Entire Municipality		Rate of communicable diseases reduced	X	X	X	X	8,840.00			Municipal Health Directorate	GHS/MOH WHO UNICEF
48.		Awareness creation to reduce the transmission of new HIV/AIDS and other STI, especially among the vulnerable groups	Entire Municipality		Awareness creation intensified	X	X	X	X	13,050.00			Municipal Health Directorate	Ghana Health Service
49.		Establish new CHPS zones and new health centres	Entire Municipality		CHPS zones and health centres established	X	X	X	X	65,450.00			Municipal Health Directorate	GHS/MOH WHO UNICEF
50.		Construction of Municipal Health Directorate Office	Maamobi		Office constructed	X	X			100,000.00		20,000	Municipal Health Directorate	GES GHS Ministry of Education
51.		Intensify family planning programmes through home visits	Entire Municipality		Family planning programmes intensified	X	X	X	X	3,400.00			Municipal Health Directorate	GHS/MOH WHO UNICEF

52.		Awareness creation on adolescent health and intensify health education on healthy life styles	Entire Municipality		Awareness creation and education on health intensified	X	X	X	X	2,400.00			Municipal Health Directorate	GHS/MOH WHO UNICEF
53.		Intensify campaign on communicable diseases like guinea worm, polio etc	Entire Municipality		Campaign on communicable diseases intensified	X	X	X		8,840.00			Municipal Health Directorate	Works Department
54.		Organize health screening programmes on diabetes and hypertension	Entire Municipality		Quarterly durbars organized	X	X	X	X	8,760.00			Municipal Health Directorate	GHS/MOH WHO UNICEF
55.		Evacuate heaps of refuse at unauthorized sites and the emptying of street litter bins	Entire Municipality	15	Heaps of refuse at all unauthorized sites evacuated	X	X	X	X		20,000.00		MEHSU	Central Admin. Alliance Waste,
56.		Organize monthly clean up exercises and undertake solid and liquid waste services in the Municipality	Entire Municipality	12	12 clean up exercises organized	X	X	X	X		25,000.00		MEHSU	Central Admin. Alliance Waste

57.		Register and regulate the activities of all Borla taxis (private tricycle waste collectors)	Entire Municipality	50	All Borla taxi operators registered and regulated	X	X	X	X		5,000.00		MEHSU	Central Admin. Alliance Waste,
58.		Conduct personal hygiene education programs and medical screening and certification of 1,200 Food Vendors in the Municipality	Entire Municipality	Conduct 1,000 inspections and Medical screening 1,200 food vendors	Personal hygiene education Conducted	X	X	X	X		10,000.00		MEHSU	Central Admin. Information Service NCCE
59.		Prosecute Sanitary offenders in the Municipality	Entire Municipality	40	Sanitary regulations enforced	X	X	X	X		25,000.00		MEHSU	Cen. Admin Municipal Security
60.		Conduct house to house inspection to ensure proper sanitation	Entire Municipality	3,000	Inspection conducted.	X	X	X	X		15,000.00		MEHSU	Municipal Security
61.		Monitor and evaluate activities of waste management contractors	Entire Municipality		Monitoring and evaluation of waste contractors done	X	X	X	X		4,000.00		MEHSU	Central Admin/Task force
62.		Organise hygiene	Entire Municipality	4	Community members educated	X	X	X	X		25,000.00		MEHSU	Central Admin. Information

		education programs to sensitise community members on maintaining hygiene and keeping their environment clean												Service
63.		Conduct inspection on all food/drink vending joints, food/drink items, and vegetables displayed for public consumption in markets and shops	Entire Municipality	2,000	Inspection conducted.		X	X	X		8,000.00		MEHSU	Municipal Task Force, FDA
64.		Train pupils of basic schools and students from Senior High School on waste segregation	Maamobi Cluster of School Accra Girls Senior High School	200	Expired products destroyed		X	X	X		10,000.00		MEHSU	Municipal Task Force, FDA

**DEVELOPMENT DIMENSION: ENVIRONMENT, INFRASTRUCTURE AND HUMAN DEVELOPMENT**  
**ADOPTED MDAS GOAL(S): SAFEGUARD THE NATURAL ENVIRONMENT AND ENSURE A RESILIENT, BUILT ENVIRONMENT**

NO.	PROGRAMME S/SUB-PROGRAMMES	ACTIVITIES (OPERATIONS)	LOCATION	BASE LINE	OUTPUT INDICATORS	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
					INDICATORS	Q1	Q2	Q3	Q4	GOG (GH¢)	IGF(GH¢)	DONOR (GH¢)	LEAD	COLLABORATING AGENCY/D EPT
65.	<b>PROGRAMME: INFRASTRUCTURE DELIVERY AND MANAGEMENT</b>  <b>SUB-PROGRAMME 1: Spatial Planning</b>	Organize 12 sub-Technical Committee Inspections	Municipal office		12no.Inspection Organized	X	X	X	X		40,000.00		PPD	Central Admin& Works Department
66.		Organise Technical Committee on Outdoor Advertisement Meetings	Entire Municipality		Technical Committee Meetings Held	X	X	X	X		25,000 .00		PPD	Central Admin
67.		Organize 12 Spatial Planning Committee meetings	Municipal office		12 No. Spatial Planning Committee Meeting organized	X	X	X	X		16,000.00		PPD	Central Admin
68.		Monitoring of physical development within the municipality	Entire municipality		Physical projects monitored	X	X	X	X		5,000. 00		PPD	Works Department
69.		Greening and beautification of the communities	Entire Municipality		Greening of communities done		X	X			30,000.00		PPD	Central Admin/MAD
70.		Prepare District SDF/Update and Extend Coverage of			District SDF/Update and Extend Coverage of Existing	X	X	X	X		100,000.00		PPD	Works Department & MPCU

	<b>PROGRAMME: INFRASTRUCTURE DELIVERY AND MANAGEMENT</b>	Existing Planning Scheme	PPD office		Planning Scheme prepared									
71.		Identify, conduct surveys and register properties within the Assembly	Municipal Wide		Properties Identified, surveys conducted and properties registered	X	X	X	X		60,000.00		PPD	Survey Department, Works Department & MIS
72.	<b>SUB-PROGRAMME 1: Spatial Planning</b>	Organize 4 no. SAT meetings to brief members on findings and way forward	Entire Municipality		4 no. SAT meetings organized	X	X	X	X		40,000.00		PPD	Street Address Team
73.		Printing , scanning and digitizing of maps	Entire Municipality		Maps prepared and printed	X		X			25,000.00		PPD	Central Admin. MIS
74.		Linking street address data to planning schemes and property data	Entire Municipality		Property data and street address data networked	X	X		X		25,000.00		PPD	MPCU MIS/STATISTICS
75.	<b>PROGRAMME : INFRASTRUCTURE DELIVERY AND MANAGEMENT</b>	Construction of U-drains within the communities	Entire Municipality		U-drains constructed	X	X	X	X	400,000.00	30,000.00		Municipal Roads Dept.	Urban Roads
76.		Gravelling of roads	Entire Municipality		Roads gravelled	X	X	X	X	200,000.00			Municipal Roads Dept.	Urban Roads
77.		Dredging and desilting of drains	Entire Municipality		Drains dredged and desilted	X	X	X	X	100,000.00	35,000.00		Municipal Roads Dept.	Urban Roads
78.		Pothole patching and resealing within the communities	Entire Municipality		Patching and resealing done	X	X	X	X	300,000.00			Municipal Roads Dept.	Urban Roads

79.	<b>SUB PROGRAMME 2: Urban Roads and Transport Services</b>	Improve Road Safety ( Road Line Markings And Zebra Crossing )	Entire Municipality		Road line markings and zebra crossing provided	X	X	X	X	100,000.00			Municipal Roads Dept.	Urban Roads
80.	<b>SUB-PROGRAMME 3:</b>	Demolition of unauthorized structures within the municipality	Entire Municipality		Demolition done		X	X	X	200,000.00			Works Dept.	Central Admin/Municipal security
81.	<b>Public Works, Rural Housing and Water Management</b>	Construction of Zonal Council Offices	Municipal Assembly		Office structures provided	X	X			120,000 .00			Works Dept.	Administrati on
82.		Implement 2021 community /Self-help Project within the Electoral areas	Entire Municipality		Self Help Projects implemented		X	X	X	100,000 .00	20,000 .00		Works Dept.	MPCU
83.		Construction of Social Centre at Ladidi park.	Maamobi			X	X			100,000.00	20,000.00		Works Dept.	Central. Admin/PPD
84.		Construction of Municipal Court Complex.	Maamobi		Municipal court constructed		X	X	X	600,000.00	20,000.00		Works Dept.	Judicial Service
85.		Construction of Kasoan kuda markets.	Kasoan Kuda Market		Market sheds/stores constructed.	X	X			600,000 .00			Works Dept.	Trade & Industry
86.		Routine maintenance of office assets.	Municipal office		Office assets maintained	X	X	X	X		100,000.00		Estate unit	Works department
87.		Organize fixed assets management committee meetings	Municipal office		5 no fixed assets committee meeting held	X	X		X		9,000. 00		Estate unit	Estate unit
88.	<b>PROGRAMME: ENVIRON</b>	Awareness creation and sensitization on causes and effects of Fire disasters	Entire Municipality		Sensitization workshops organized	X			X		6,000.00		NADMO	GNFS

89.	<b>MENTAL MANAGEMENT  SUB- PROGRAMME 1 : Disaster Prevention and Management</b>	Organize clean up exercises in all Electoral Areas.	Entire Municipality		Clean up exercises organized	X	X				10,000.00		NADMO	MEHO
90.		Public Education and awareness creation on Flood, Diseases and Epidemics.	Entire Municipality		Awareness created		X				15,000.00		NADMO	MEHSU/M UNHEALTH DIR.
91.		Organize training programme for DVGs	Entire Municipality		Training organized			X			5,000.00		NADMO	Resource person from RCC
92.		Fire audit and data collection	Entire Municipality		Data collected				X		3,000.00		NADMO	GNFS

**DEVELOPMENT DIMENSION: GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY**  
**ADOPTED MDAS GOAL(S): MAINTAIN A STABLE, UNITED AND SAFE SOCIETY**

NO.	PROGRAMMES /SUB-PROGRAMMES	ACTIVITIES (OPERATIONS)	LOCATION	BASE LINE	OUTPUT INDICATORS	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
					INDICATORS	Q1	Q2	Q3	Q4	GOG (GH¢)	IGF(GH¢)	DONOR (GH¢)	LEAD	COLLABORATING AGENCY/ DEPT
93.	<b>PROGRAMME: MANAGEMENT AND ADMINISTRATION</b>  <b>SUB-PROGRAMME 1: Human Resource</b>  <b>SUB-PROGRAMME 2:General Administration</b>	Organize 2no. staff durbar	Entire Municipality		Durbar organized	X			X		10,000.00		Municipal HR Department	Central Admin.
94.		Organize training and capacity building for Workshops staffs and Assembly Members	Entire Municipality		Training organized	X	X	X	X	123,000.00	5,000.00	35,000.00	Municipal HR Department	Central Admin.
95.		Organize workshops for Hon. Assembly members and staff on National Anti-Corruption Plan ( NACAP	Assembly Hall		Workshops organized			X	X	6,000.00			Central Admin.	CHRAJ
96.		Organize a day workshop on storytelling competition for Junior High School teachers in the municipality	Entire Municipality		A day workshop organized			X			980.00		Cultural & Tourism Unit	Central Admin
97.		Organize a day storytelling competition for	Entire Municipality						X		6,000.00		Cultural & Tourism Unit	Central Admin

		Junior High Schools in the municipality			A day workshop organized									
98.		Organise the celebration of National Events	Municipal Office		National events organized		X	X	X		60,000.00		Central Admin	All Departments
99.		Coordinate the preparation of Assemblies bye-laws	Municipal office		Bye-laws prepared	X	X				40,000.00		Central. Admin	Finance / MEHSU
100.		Coordinate the organization of quarterly Statutory meetings, General Assembly meeting and Management meeting	Municipal office		Management meeting organized	X	X	X	X	30,000, 00			Central Admin.	All Departments
101.		Support all NABCO/NYA Activities.	Municipal Office		NABCO activities supported	X	X	X	X		25,000.00		Central Admin	Finance Dept
102.		Sensitize of the general public on Revenue Mobilization.	Entire Municipality		Sensitization organized	X	X	X	X			3,000.00	Information Service Department	Finance Dept

103.		Organise Press for Assembly's Activities.	Entire Municipality		Press organized	X	X	X	X		6,000.00		Information Service Department	Media Houses
104.		Maintain and repair IT resource and install antivirus on PCs.	Municipal Office		IT system software and application software up to-date and antivirus updated	X	X	X	X		1,500.00		Municipal Information System	Central Admin.
105.		Undertake backup of all Assembly's computers	Municipal Office	80% of Municipal's Computers have backups	Backup Done	X	X	X	X		2,160.00		Municipal Information System	Central Admin
106.		Provide internet access for All Departments and Units	Municipal Office	10% staff get reliable internet access	100% staff get reliable internet access		X	X	X		4,000.00		Municipal Information System	Central Admin.
107.		Upgrade and update website for the Municipal	Municipal office	Simple dynamic website	Assembly gets a full a dynamic multipage site			X	X		4,500.00		Municipal Information system	Central Admin
108.		Network 5 No. Departments.	Municipal Office	Network 2No. Departments	Better departmental collaboration			X	X		2,500.00		Municipal Information System	Central Admin.
109.		Facilitate the Printing of bills for	Municipal Office	80%	100% Bills Served			X	X		1,000.00		Municipal	Budget

		payment of property rates.		Bills printed									Information System	
110.		Preparation of Annual Procurement Plan.	Municipal Office		2020 Annual Procurement plan prepared	X	X	X	X		1,500.00		Procurement Unit	Central Admin.
111.		Preparation of quarterly procurement plan, update and meetings.	Municipal office		Procurement plan prepared	X	X	X	X		15,000.00		Procurement Unit	Works, Estate and Finance
112.		Procure goods, works and services in accordance with PPA Act 663 as amended	Municipal office		Goods, works and services procured	X	X	X	X		40,000.00		Procurement Unit	Central Admin.
113.		Network Data for GIFMIS Preparation			Adverts placed in National Dailies	X	X	X	X		1,000.00		Procurement Unit	Central Admin
114.		Sensitize the public on proper sanitation measures	Entire Municipality		Sensitization organized	X	X	X	X		10,000.00		NCCE	MEHO
115.		Sensitize the Youth on drug abuse	Entire Municipality		Engage about 50% of the Youth Groups in the Municipality	X	X	X	X		8,000.00		NCCE	SWCD
116.		Intensify Civic Education Club activities in school in the communities	Entire Municipality		Civic education club activities intensified	X	X	X	X		5,000.00		NCCE	Ghana Education Service
117.		Carry out Education on Revenue Mobilization	Entire Municipality		Revenue mobilization carried out	X	X	X	X		10,000.00		NCCE	Muni. Finance Dept.

														Muni. Information Service
118.		Carry out Public Sensitization on Anti-corruption and the whistle-blowers' Act	Entire Municipality		Public sensitization carried out	X	X	X	X		10,000.00		NCCE	CHRAJ, NGOs, CSOs,
119.		Engagement with the stakeholders and Communities on Social Auditing	Mamobi East		Social auditing organized	X	X	X	X		20,000.00		NCCE	Central Admin.
120.	<b>SUB-PROGRAMME 3: Planning, Budgeting, Monitoring and Evaluation</b>	Undertake 12No.Community Stakeholders meetings	Entire Municipality		Stakeholders Meeting organized		X	X	X		36,000.00		MPCU	Central Admin.
121.		Prepare Annual Progress Report, and Quarterly reports	Municipal Office		Quarterly report and Annual report prepared	X	X	X	X		3,000.00		MPCU	Central Admin.
122.		Organize quarterly MPCU meetings.	Municipal Office		MPCU Review meetings organized	X	X	X	X		10,000.00		MPCU	Central Admin,
123.		Prepare 2022-2025 Medium Term Development Plan (MTDP) .	Municipal Office		Medium Term Development Plan (MTDP) prepared		X	X	X		40,000.00		MPCU	Central Admin.
124.		Prepare 2022 Annual Action Plan.	Municipal Office		Annual Action Plan prepared.			X	X		2,000.00		MPCU	Central Admin.
125.		Conduct monthly and quarterly monitoring of all Projects and Programmes	Municipal Office		All Projects and Programmes monitored	X	X	X	X		5,000.00		MPCU	Central Admin

126.		Conduct Socioeconomic and administration data collection.	Entire Municipality	40%	Statistics/Data resources made available for the Municipal Assembly uses		X	X	X				50,000.0 0	Statistics Department	Ghana Statistical Service
127.		Monitor and update data systems of the municipality.	Municipal office	15%	All data resources of the Assembly up to date	X	X	X	X			6,000.0 0		Statistics Department	Ghana Statistical Service
128.		Organize and conduct quarterly meetings of Municipal Statistics Working group with all HOD's and Unit heads.	Municipal office	10%	4 No. Municipal Statistics Working group meetings held	X	X	X	X			9,000.00		Statistics Department	Central. Admin
129.		Organize 3-day rate payers consultative meetings	Municipal office		2022 fee fixing discussed				X			6,000.00		Budget Unit	Central. Admin
130.		Organize Technical Ccommittee meeting with revenue collectors and collecting Departments/Units	Municipal office		Fees and rates reviewed			X	X			4,000.00		Budget Unit	Task Force
131.		Prepare 2022 Revenue Improvement Action Plan	Municipal office		2022 Revenue Improvement Action Plan Prepared.				X			25,000.00	3,500.00	Budget Unit	Central. Admin
132.		Prepare Guidelines for the preparation of Program Based Composite Budget	Municipal office		Composite Budget prepared.				X			15,000.00	2,500.00	Budget Unit	Central Admin

133.	<b>SUB-PROGRAMME 4: Finance</b>	Organize stakeholders meetings and PFM Town hall meeting	Municipal office		Town hall organized		X	X				30,000.00		Budget	MPCU/Information Service
134.		Present draft 2022 Composite Budget ,2022 Fee-Fixing Resolution at General Assembly	Municipal office		2022 composite budget and fee-fixing approved			X				10,000.00		Budget Committee	Central Admin
135.		Collaborate with MIS unit to review and update existing data base	Entire Municipality			X	X	X	X			15,000.00		Finance Department	MIS and Budget Officer
136.		Undertake revenue sensitization for rate payers	Entire Municipality			X	X	X	X			10,000.00		Finance Department	Municipal Information Service